



On Arrival

- ❑ Lock the door
- ❑ Call reception; check the phone works
- ❑ Orientate - Where are you in relation to the lobby?
- ❑ Does the balcony door lock? How else could you exit the room? Window?
- ❑ Walk two fire exit routes - Fire exits may be locked
- ❑ Keep a torch/flashlight, whistle and mobile phone in your pocket
- ❑ Make sure your grab bag and shoes are close to the bed/desk
- ❑ Set up room for blast - close curtains, take down glass items, such as mirrors and lamps